
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the **Asturia Community Development District** was held on **Tuesday, April 27, 2021 at 6:03 p.m.** at the Asturia Clubhouse, located at 14575 Promenade Parkway, Odessa, FL 33556.

Present and constituting a quorum:

Jon Tietz	Board Supervisor, Chair
Lane Gardner	Board Supervisor, Vice Chair
Richard Jensen	Board Supervisor, Secretary
Jacques Darius	Board Supervisor, Asst. Secretary

Also present were:

Aimee Brandon	District Manager; Rizzetta & Co., Inc.
Sarah Warren	District Counsel; Hopping Green & Sams
Jason Liggett	Field Service Manager; Rizzetta & Co., Inc.
Justin Lawrence	Clubhouse Manager
Ed Colon	Down to Earth

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Aimee Brandon opened the regular Board of Supervisors' meeting at 6:03 p.m. Ms. Brandon noted that the Supervisors were still present. Ms. Brandon noted that there were audience members in attendance.

SECOND ORDER OF BUSINESS

Audience Comments

The Board heard audience comments regarding the following: reminder that the agenda calls for Audience Comments at the end, request for a book club, discussion of the clubhouse mask mandate, mention of a storm grate that was open, request for community events, pool chair replacements needed, impression in the road off Claymore near Promenade, request for discussion of forming Ad Hoc Committees, request for CDD assistance for an end of school event.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors 1st Audit Meeting held on March 23, 2021

33 The Board received the Minutes of the Board of Supervisors' 1st Audit Meeting held on
34 March 23rd, 2021.

On a motion from Mr. Jacques Darius, seconded by Mr. Lane Gardner, the Board approved the Minutes of the Board of Supervisors' 1st Audit Meeting held on March 23rd, 2021 for the Asturia Community Development District.

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36 **FOURTH ORDER OF BUSINESS**

Consideration of the Minutes of the Board of Supervisors Meeting held on March 23, 2021

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39 The Board received the consideration of the Minutes of the Board of Supervisors' Meeting
40 held on March 23rd, 2021.

On a motion from Mr. Gardner, seconded by Mr. Darius, the Board approved the Minutes of the Board of Supervisors' Meeting held on March 23rd, 2021 for the Asturia Community Development District.

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43 **FIFTH ORDER OF BUSINESS**

Consideration of the Operation and Maintenance Expenditures for March 2021

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46 The Board received the Operation and Maintenance Expenditures for March 2021 in the
47 amount of \$65,969.15.

On a motion from Mr. Jon Tietz, seconded by Mr. Gardner, the Board approved to ratify the invoices from the O&M Expenditures for March 2021 in the amount of \$65,969.15 for the Asturia Community Development District.

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50 **SIXTH ORDER OF BUSINESS**

Consideration of Audit Committee's Recommendation for Audit Services and Award Letter

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54 The Board received the Audit Committee recommendation to award Berger, Toombs, Elam,
55 Gaines & Frank with the contract.

On a motion from Mr. Tietz, seconded by Mr. Gardner, the Board approved the Audit Committee recommendation to award Berger, Toombs, Elam, Gaines & Frank with a contract for the Asturia Community Development District.

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58 **SEVENTH ORDER OF BUSINESS**

Consideration of FY 2019-2020 Audit Report

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60 The Board received the consideration for the Audit Report for FY 2019-2020.

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On a motion from Mr. Tietz, seconded by Mr. Darius, the Board approved the Audit Report for FY 2019-2020 for the Asturia Community Development District.

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EIGHTH ORDER OF BUSINESS

Consideration of Staff Shirt Designs & Proposal

The Board tabled the consideration of Staff Shirt Designs and Proposals.

NINTH ORDER OF BUSINESS

Discussion of Additional Monument Sign at Front Entrance

The Board discussed the Additional Monument Sign at Front Entrance. The Board agreed to move this discussion to the May agenda.

TENTH ORDER OF BUSINESS

Discussion of Lifting the Mandatory Mask Rule in the Clubhouse

The Board discussed the Lifting of the Mandatory Mask Rule in the Clubhouse. The Board agreed to make mask wearing optional for residents but mandatory for staff members.

On a motion from Mr. Darius, seconded by Mr. Gardner, the Board agreed that masks would be encouraged for residents to wear inside the clubhouse, but mandatory for staff members for the Asturia Community Development District.

ELEVENTH ORDER OF BUSINESS

Discussion of Book Club Days & Hours

The Board discussed the Book Club Days and Hours request.

Clubhouse manager, Mr. Justin Lawrence discussed the request for a book club meeting once a month on a Wednesday evening from 6-9 p.m. Mr. Lawrence reminded the Board that staff would not be scheduled for the full length of the club meeting.

The Board agreed to allow the book club to meet once a month and allow the residents to close and secure the clubhouse without a staff member being present.

On a motion from Mr. Tietz, seconded by Mr. Gardner, the Board approved the book club once a month meeting on a Wednesday from 6-9p.m. for the Asturia Community Development District.

TWELFTH ORDER OF BUSINESS

Discussion of Amenity Rentals

The Board discussed the Amenity Rentals.

01 Mr. Lawrence discussed the rental agreement for the pool pavilion and mentioned that the
02 verbiage was vague on pricing and time frame.

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04 The Board agreed that the pool pavilion can be rented from dusk to dawn on a first come
05 first serve basis for the same price as a room rental.

06 **THIRTEENTH ORDER OF BUSINESS** **Discussion of Special Events Committee**

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08 The Board discussed the Special Events Committee.

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10 Mr. Tietz asked District Counsel, Sarah Warren, if Ad Hoc committees are subjected to the
11 Florida Sunshine Laws. Ms. Warren mentioned that the Ad Hoc committees are acceptable without
12 notices but that the Board should be cautious when events are conducted on CDD property without
13 prior CDD approval.

14
15 The Board discussed the residents request to conduct a pool party event for the end of the
16 school year.

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18 The Board agreed that the CDD should help sponsor the event and that Justin would
19 coordinate with the Ad Hoc Committee to assist with purchasing items for the event. T

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21 he Board agreed that the Chairman would authorize the amount requested to spend on the
22 pool party event, outside of the CDD meeting in an amount not-to-exceed \$1,500.00.

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On a motion from Mr. Gardner, seconded by Mr. Darius, the Board approved the Chairman
authorizing the amount requested to spend on the pool party event, outside of the CDD meeting
in an amount not-to-exceed \$1,500.00 for the Asturia Community Development District.

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25 **FOURTEENTH ORDER OF BUSINESS** **Staff Reports**

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28 **A. Field Inspection Report**

29 The Board received the Field Inspection report from Mr. Jason Liggett.

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31 Mr. Liggett provided the Board with an update on LMP's progress with weed control and
32 mowing.

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34 Mr. Tietz asked if Ms. Brandon had withheld funds from their recent invoice for a couple of
35 missed weeks of mowing.

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37 Ms. Warren encouraged the Board to not initially withhold funds but to rather track the
38 missed weeks and request a mow credit from LMP before withholding any funds. She
39 suggested sending a formal letter to LMP if they consistently miss mows and do not apply a
40 mow credit before withholding funds. Mr. Liggett agreed that he would track the missed
41 mows and credit owed to ensure they are being applied.

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43 Mr. Liggett discussed the DTE final invoices. He provided the Board with documentation that
44 showed the total amount of invoices that were received from LMP and Romaner Graphis for

45 work that DTE did not complete. The total amount owed after the difference to DTE is
46 \$11,222.15.
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On a motion from Mr. Darius, seconded by Mr. Gardner, the Board approved paying \$11,222.15 towards DTE's final invoices for the Asturia Community Development District.

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50 **B. Aquatics Report**

51 The Board received the Aquatics Report from Mr. Virgil Stoltz.

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53 Mr. Stoltz discussed the recent algae blooms in the ponds and suggested planting
54 aquatic plants to minimize the frequency of algae blooms and to aid in the overall health
55 of the pond.

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57 The Board agreed to have Mr. Stoltz provide a proposal for aquatic plants for 1/3rd of the
58 ponds.

59
60 The Board discussed the recent hog complaints and asked Mr. Stoltz to minimize the
61 visibility of the hog carcasses from the resident's view.

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63 Mr. Stoltz informed the Board that Blue Water Aquatics established another entity that
64 will be for hog trapping only for the purpose of separating the two companies. The new
65 company will be Florida Boar Busters.
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67 **C. District Engineer**

68 The District Engineer was not present.

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70 **D. Clubhouse Manager**

71 The Board received the Clubhouse Manager report from Mr. Lawrence.

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73 Mr. Lawrence discussed residents request to install an information board at each of the
74 ten mail kiosks.

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76 The Board agreed that they would want to consider that this year.

77
78 Mr. Tietz discussed the staff members treating the ant hills and asked that staff members
79 inform Mr. Liggett of any mounds so that LMP can be informed.
80

81 **E. District Counsel**

82 The Board received the District Counsel report from Ms. Warren.

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84 **F. District Manager**

85 The Board received the District Manager report from Ms. Aimee Brandon.
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87 Ms. Brandon reminded the Board of their next regular scheduled meeting to be held May
88 25th, 2021 at 6:00 p.m. and reminded the Board that the Proposed Budget would need to
89 be approved during that meeting.
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91 Ms. Brandon provided the Board with an update on their financials.
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93 **FIFTEENTH ORDER OF BUSINESS**

Audience Comments

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95 The Board heard audience comments regarding the following: damaged sidewalk near the
96 bridge walkway from construction crews, pool chairs that needed to be changed quickly, palm trees
97 that need to be trimmed around the pool area, request for better communication to the residents,
98 request to reconsider putting information bulletins at the mail kiosks.
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00 **SIXTEENTH ORDER OF BUSINESS**

Supervisors' Requests

01
02 During Supervisor Request Mr. Tietz discussed the proposal he received from a payroll
03 staffing company. Mr. Tietz discussed the difference in management fees from what RASI charges
04 for amenity staff.
05

06 The Board also discussed the three alternative options for amenity staff from RASI. The
07 Board agreed to add both proposals onto the May agenda for consideration.
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09 Mr. Tietz discussed a proposal from a vendor who could evaluate the pool lighting to
10 determine if night swimming is possible and be able to turn the findings over to the County for
11 permitting. The Board agreed to table the proposal for now.
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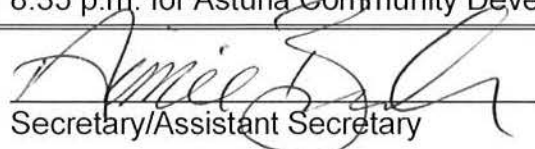
13 Mr. Gardner discussed the street cleaning and mentioned that he is waiting on an estimate,
14 he discussed the expected completion date of the Boardwalk and his investigation of cost sharing
15 possibilities that will be added to the May agenda.
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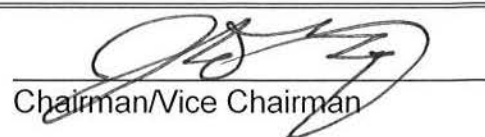
17 **SEVENTHEENTH ORDER OF BUSINESS**

Adjournment

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19 Ms. Brandon asked for a motion to adjourn the meeting.
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21 On a motion from Mr. Gardner, seconded by Mr. Darius, the Board agreed to adjourn the meeting at
22 8:35 p.m. for Asturia Community Development District.
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Secretary/Assistant Secretary


Chairman/Vice Chairman